



CAPRICORN HOTEL

Functions and Events Kit

Introduction

Hello and Thank you for enquiring about holding your function at the Capricorn Hotel. We hope to help you organise your event as strive to accommodate a wide range of functions. We are pleased to provide you with all of our services and resources detailed in this kit to ensure we can provide you with the services and facilities that meet your needs.

The Team at the Capricorn Hotel are dedicated to ensuring you and your guests have a memorable time whether it be a booking for 4 or 400.

There are multiple rooms available to hire or the whole venue if possible

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Venue and Function Rooms

Location and Facilities

The Capricorn Hotel is located at 22 Arthur St Blackwater
Gaming Room, Bottleshop, Restaurant, 39 room Motel
Brand New Full Commercial Kitchen

Restaurant 120 pax

Main Bar 100 pax

Lounge Area 150 pax

Verandah 150 pax

Upstairs 100 pax

Whole Venue 500 pax

Venue and Function Rooms

Floor Plans



Conference, Seminars & Meetings

Conference Day Packages

Packages start from \$250

Room Hire

- Conference room hire from 8.00-1700
- Room Set up options – Cabaret, Classroom, U-shape, Boardroom, Theatre style
- Note pads and pens?
- Mints?
- Water on tables (bottled water can be requested for a discounted price)
- Water and Mint stations can be arranged

Catering

- On arrival – Tea and Coffee and selection of tea. (Espresso Coffee can be pre ordered (for a maximum of 10 guests) or purchased at the bar.)
- Morning Tea – Chefs Selection Sweet or Savory options. Juice or Soft drink can be provided
- Lunch – Hot Lunch in restaurant, Working Lunches served in Room
- Afternoon Tea - Chefs Selection Sweet or Savory options. Juice or Soft drink can be provided

Audio Visual

- White Boards, Lecterns, Data projectors, screens, microphones, Staging, Internet and flip charts can be provided (Please contact function coordinator for availability and pricing.)

Conference, Seminar & Meetings

(When selecting Please inform the functions coordinator of any dietary requirements, GF, Vegetarian, diabetic etc options are available)

Conference Day package Lunch selections

Hot Lunch in Restaurant

Included with Conference Day Package or \$29 Per person

- Hot
- Cold
- Dessert
- Beverages

Working Lunch's Served to your room

Included with Conference day package or \$22 Per person

- Sandwich selection
- Hot selection
- Cold meat selection etc..
- Desserts Beverages

Catering Menus and Special Events

(When selecting Please inform the functions coordinator of any dietary requirements, GF, Vegetarian, diabetic etc options are available)

Breakfast Options

Continental Breakfast

\$8.90 per person

- Cereal/Muesli
- Muffins and Croissants
- Tea, Coffee, Juice
- Spreads and preserves etc..

On the Run Breakfast

\$12.90 per person

- Muffins and Croissants
- Tea, Coffee, Juice
- Spreads and preserves
- 1x hot item e.g bacon and egg muffin??

Plated Breakfast

\$14.90 per person

- Tea, Coffee, Juice
- E.g eggs benedict or omelet

Combinations of these selections are available please ask the function coordinator for details.

Catering Menus and Special Events

(When selecting Please inform the functions coordinator of any dietary requirements, GF, Vegetarian, diabetic etc options are available.)

Plated Lunch and Dinner Options

- Two Course alternating menu \$29.00 per person
- Three Course alternating menu \$32.00 per person

Pricing excluding beverages

Please Choose Two Options from Entrée, Main Dessert or Three depending on your option choice.

Entrée: POA

Main: POA

Dessert: POA

Catering Menus and Special Events

(When selecting Please inform the functions coordinator of any dietary requirements, GF, Vegetarian, diabetic etc options are available.)

Buffet Options

Buffet Menu

(Price excludes beverages)

Buffet Option 1 Roast

\$29 per person

- Breads
- Lamb, Beef, Pork, Chicken (choose 2x Meats) Vegetables
- Colds/salads etc..

Buffet Option 2 Seafood

\$45 per person (min 50 pax)

- Breads
- Prawns, crabs, bugs, fish, oysters, mussels, fried food,
- Hot/Colds

Buffet Option 3 BBQ

\$19 per person

- Breads
- Sausages, bacon, steak, prawns, chops (choose 2x Meats)
- Colds/salads etc..

Catering Menus and Special Events

(When selecting Please inform the functions coordinator of any dietary requirements, GF, Vegetarian, diabetic etc options are available.)

Cocktail Party Menu

6 pieces per person \$9 per person

10 pieces per person \$12 per person

Per Platter \$40 (40-50 pieces per platter)

Cold Canape's

- Breads/Dips/Bruschetta
- Pastries
- Salads

Hot Canape's

- Oven baked pastries
- Skewers/Dim Sims/Spring Rolls
- Chicken/ Beef/ Seafood/ Fried foods

Dessert Canape's

- Cake
- Pavolva etc..

Catering menus and Special Events

Beverage Packages

Beverages can be chosen in a Package, Consumption, Tab or Cash Bar and can be tailored to suite your budget or requirements.

Soft Drink Package:

1 Hour _____ PP 2 Hours _____ PP 3 Hours _____ PP 4 Hours _____ PP 5 Hours _____ PP

Package 1

- House Sparkling wine
- House Red
- House White
- Light, Mid and Heavy Beer
- Soft drink and OJ

1 Hour _____ PP 2 Hours _____ PP 3 Hours _____ PP 4 Hours _____ PP 5 Hours _____ PP

Beverage Package 2

- Upgraded Beverages

1 Hour _____ PP 2 Hours _____ PP 3 Hours _____ PP 4 Hours _____ PP 5 Hours _____ PP

Beverage Package 3

- Should be a Deluxe Package

1 Hour _____ PP 2 Hours _____ PP 3 Hours _____ PP 4 Hours _____ PP 5 Hours _____ PP

Additional Information

Audio Visual - White Boards, Lecterns, Data projectors, screens, microphones, Staging, Internet and flip charts can be provided (Please contact function coordinator for availability and pricing. Hire fee may apply) ??

Broadband Internet Access - ??

Accommodation - ??

Contact Details - ??